

# EMPLOYMENT OPPORTUNITY

The City of Stafford Street Department is accepting employment applications for the following full-time position:

**Position:** Traffic Tech Asst.

**Class Structure:** Maintenance & Operations

**Class:** Maintenance & Operations Assistant

**Level:** 1

**Dept.\ Div:** Street Department

**Pay:** \$26,800 to \$33,500 (\$12.88 to \$16.10 per hour)

**Reports To:** Crew Leader

**Posting Date:** December 11, 2017      **Closing Date:** Open Until Filled

## Job Summary:

Public Works is hiring a Traffic Tech Assistant position to perform routine maintenance, repair, and construction in one or more areas in Public Works or other related City facilities involving large installations, maintenance, repair, and construction activities or coordination of a service related to one or more areas such as street, drainage, right-of-way, sidewalk, and traffic maintenance.

This is a great opportunity for candidates to start their career with the City of Stafford, and have worked in the construction trades but do not want to travel. The majority of work assignments are within a 10-mile radius.

## Key Job Responsibility:

- Operates and maintain vehicles and various light equipment and tools
- Install, maintain and inspect street signs, traffic signals and street lights
- Remove, measure, layout and paint pavement markings – thermoplastic
- Maintaining and repairing street pavement and asphalt
- Secure work areas with traffic signs, cones and barricades, direct traffic around work areas as necessary
- Ensure that safety apparel is worn at all times and that safety rules and regulations are followed
- Perform related duties as assigned

## Knowledge \ Skills:

- Operating and maintaining applicable vehicles, equipment, and tools of assigned area
- Providing repairs and maintenance work
- Troubleshooting, diagnosing and analyzing issues
- Identifying and implementing solutions
- Prepare reports, logs and activity documentation
- Ability to work independently and/or in a team environment and able to exercise good judgment
- Traffic Control and Work Zone standards

## Minimum Qualifications:

- High School Diploma or GED and (1) one year of experience related to maintenance operations; or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job

**THE CITY OF STAFFORD IS AN EQUAL OPPORTUNITY EMPLOYER**

- Valid Texas Driver's License Class – C
- Physical Requirements: Must be able to walk, bend and lift heavy loads up to maximum 100 pounds. Working conditions are primarily outdoors.
- Perform work in an undesirable or hazardous environment including inclement weather, confined spaces, improper illumination and traffic

**Applications can be picked up at 2610 South Main, Stafford, Texas 77477**

**Contact person:** Juan Hernandez (281) 261-1693 or [jhernandez@staffordtx.gov](mailto:jhernandez@staffordtx.gov)