



# City of Stafford

2610 South Main  
Office Number (281) 261-3940

Stafford, Texas 77477  
Fax Number (281) 261-3939

## Building Permit Application

Please fill out information completely.

<input type="checkbox"/> BUILDING	<input type="checkbox"/> MECHANICAL	<input type="checkbox"/> ELECTRICAL	<input type="checkbox"/> PLUMBING
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### SECTION 1-GENERAL

Job Address:

1. Legal Description:	Lot Number:	Block:	Subdivision:
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2. Owner Name	Mailing Address:	Phone Number:
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3. Contractor Name:	Mailing Address	Phone Number:
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4. Architect or Designer:	Mailing Address	Phone Number:
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5. Engineer:	Mailing Address	Phone Number:
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6. Use of Building:	Residential	Commercial Building	Public
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7. Class of Work:	Site Work Only	New	Addition	Alterations	Repair	Swimming Pool Construction	Driveway
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12. Scope of Work:

13. Name of Business:	14. Type of Business:	15. Valuation of Work (Labor & Material):
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16. Total Square Feet:	17. Number of Stories:	18. Number of Rooms:	19. Occupant Load:
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General Construction skip to section 2     Mechanical work continue to next section 3     Plumbing work skip to Section 4     Electrical work skip to Section 5

**Signature on page 3-Required**

### SECTION 2-GENERAL CONSTRUCTION (New, Remodel & Additions)

Project Valuation	
\$1.00 to \$50,000.00	\$50.00 for the first \$1,000.00 plus \$6.00 for each additional \$1,000.00
\$50,001.00 to \$100,000.00	\$300.00 for the first \$50,000.00 plus \$5.00 for each for each additional \$1,000.00
\$100,001.00 to \$500,000.00	\$500.00 for the first \$100,000.00 plus \$4.00 for each additional \$1,000.00
\$500,001.00 and up	\$2,000.00 for the first \$500,000.00 plus \$3.00 for each additional \$1,000.00
*Based on valuation of project (valuation=total construction cost of labor and materials)	

**SECTION 2 – GENERAL CONSTRUCTION (CONTINUED)**

**PLAN CHECKING FEES**

When the valuation of the proposed construction exceeds \$1,000.00 and a plan is required to be submitted by 103.2, a plan-checking fee shall be paid to the City of Stafford at the time of submitting plans and specifications for review. Said plan-checking fee shall be equal to one-half of the building permit fee as set forth in 103.7.4. Such plan checking fee is in addition to the building fee.

Permit Fee	\$	
Plan Check	\$	
<input type="checkbox"/> Certificate of Occupancy <input type="checkbox"/> Certificate of Completion	\$	75.00
Total Fees	\$	

1. Flood Zone: <input type="checkbox"/> Yes <input type="checkbox"/> No Slab Elevation: _____ SLAB: Lowest floor of the structure in flood prone areas shall be certified by a registered engineer or registered public surveyor to be twelve (12) inches above the base flood elevation.	2. Type of Roof:
4. Water or Sewer Service Required Yes No Arrangements must be made with WC&ID #2 for water supply and sewage disposal. Where these services are not available, they must be provided for. Phone 281-499-1031.	3. Building Height :
	5. Type of Construction:
	6. Occupancy Group:

If the project exceeds \$50,000.00 in construction costs, registration with the TDLR, Architectural Barriers is required. If you have registered, enter the project number \_\_\_\_\_, if not contact TDLR at (512) 463-6599 or (800) 803-9202.

**OFFICE USE ONLY**

Accepted By:	Date In	Date Out
Plan Reviewer:	Date In	Date Out
Public Works:	Date In	Date Out
Health Inspector:	Date In	Date Out
Fire Marshal:	Date In	Date Out
Zoning District:	Approved By	Date Out

Comments:

**SECTION 3 – MECHANICAL**

Quantity	Type of Equipment	Each	Total
1	Base Fee	50.00	50.00
	Per Ton	5.00	
	Exhaust	15.00	
	Duct System	25.00	
	Heaters	25.00	
	Vent Hoods	25.00	
	Coolers/Icemakers	25.00	
<b>Total</b>			

**SECTION 4 - PLUMBING**

Quantity	Type of Equipment	Each	Total
1	Base Fee	50.00	50.00
	Plumbing Fixture	8.00	
	Water Heater	25.00	
	Backflow Preventer	25.00	
<b>Total</b>			

**SECTION 5 - ELECTRICAL**

<b>QTY</b>		<b>FEE</b>	<b>TOTAL</b>	<b>QTY</b>		<b>FEE</b>	<b>TOTAL</b>
1	BASE FEE	50.00	50.00		Transformers (each)	7.00	
	Meter Loop & Service	25.00			Generators Residential	\$25.00	
	Underground wiring installation per 10 linear feet	\$2.00			Generators Commercial	\$50.00	
	Sub Panel (each)	\$20.00			Electrical Reconnect	\$75.00	
	Electrical Heat (per unit)	\$20.00			Miscellaneous	\$20.00	
	Lighting fixtures/Outlets	\$0.75			Temporary Saw Pole	\$50.00	
	Fixed Appliances (each)	\$5.00			TCI (letter required)	\$50.00	
	Motors and Fans (each)	\$7.00		<b>Total</b>			
	Area Pole Lighting (each)	\$30.00					

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT, THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW RELATING TO CONSTRUCTION OR PERFORMANCE OF CONSTRUCTION.

SEPARATE PERMITS ARE REQUIRED FOR FIRE ALARM OR FIRE SPRINKLER. THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS, OR IF CONSTRUCTION OR WORK IS ABANDONED FOR A PERIOD OF 6 MONTHS AT ANY TIME AFTER WORK IS COMMENCED.

\_\_\_\_\_  
Contractor Email

\_\_\_\_\_  
Contractor Phone Number

\_\_\_\_\_  
Signature of Contractor or Authorized Agent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Contact Person