



Office Use Only: Received Date: _____
Received Time: _____

City of Stafford

2610 South Main
Office Number (281) 261-3940

Stafford, Texas 77477
Fax Number (281) 261-3939

REQUEST FOR USE OF CITY FACILITY

(Please email to lmorales@staffordtx.gov no earlier than 12:00am November 1st)

(PLEASE CHECK ONE or MORE THAT APPLY)

Application valid until December 31, 2026

Regular Games ____	Practice ____	Scrimmage ____	Tournament ____	Other ____
*Specify Other:				

Please Attach the following:

a) Valid Texas Driver's License or ID

Please Print or Type

Applicant Name:		TDL #:
Home Address:		Phone #:
City:	State:	Zip Code:
Email:		

Team/Organization Information

Team Name:		Office Phone #:	
Owner Name:		Cell Phone #:	
Mailing Address:		Fax #:	
City:	State:	Zip Code:	Email:
Age Group:			

Days and Times Requesting

Start Date:	End Date:
(Circle day) Sunday Monday Tuesday Wednesday Thursday Friday Saturday	
Start Time:	End Time:
Approval of this request gives applicant the right to use this field for the time and periods stated above as per Stafford City Code Section 58-6	

Applicant Signature

Date

Office Use Only:

Were Modifications Made: Yes No
Reason for Modification:

Team/Organization Number:

Approval of City:	Date of Approval:
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CITY OF STAFFORD PARKS USE PERMIT (No Fee)

The City of Stafford requires that certain conditions be met before the application is granted.

1. No area may be reserved except for those areas designated for playing fields such as soccer fields and baseball fields.
2. No reservation shall be made for any organization known to the Director to discriminate against any person on account of sex, skin color, race or national origin, provided that this provision shall not prevent a reservation on behalf of a church League or other religious organization.
3. No area shall be reserved exclusively for any one league or organization and the times of reservation of each area shall be divided among the leagues or organizations applying to use them. The Director shall insure that the time is equally divided among all those wanting to use the fields on a first-come, first-serve basis depending on the demand.
4. The areas around the fields, such as jogging tracts, picnic areas and playground areas, are not reserved and shall remain open to the public.
5. The City reserves the right to revoke a request upon a finding of violations of any rule, ordinance, State or Federal law, or upon the violation of any condition or restrictions under which the permit is issued.
6. The person (s) or organization to whom a permit is issued shall not change or alter the property without the permission of the City and will become liable to the City for any loss or damage to the property.
7. Special rules for Cricket field reservation:
 - a. Maximum number of weekend days one team can reserve/yr = 26, Max duration one team can reserve/day = 6 hr.
 - b. Maximum number of weekdays one team can reserve/yr = 52 and Max duration one team can reserve/day = 6 hr.
 - c. Special Tournaments will be given priority and the above rules might be waived.

I (WE) HAVE READ THE RULES AND REGULATIONS, AND I (WE) UNDERSTAND THAT I (WE) AM/ARE PERSONALLY LIABLE FOR ANY AND ALL DAMAGES, ACCIDENTS, CONDUCT AND ACTIONS OF ALL PARTICIPANTS.

Applicant Signature:

Date: